



Aryakulam
International School
Munak (Karnal)

NOTICE

Date:- 15-04-2019

Order no . AIS/2019/04

- All the class In-charges submit duly filled attendance register till Wednesday.
- All teachers well have to be in school uniform (shirt + trouser) from Monday. No grace period will be extended further.
- Teachers will maintain notebook checking Performa +test record Performa Regularly submit on every Monday morning along with teacher's diary.

Days for weekly test are:-			
Monday	Math	Thursday	Science
Tuesday	English	Friday	Social Science/EVS
Wednesday	Hindi	Saturday	Sanskrit/Punjabi/computer
give a written note in the diaries of the students			

- Teacher who will be in the last period will check the homework of the students of that particular class.
- Maintain discipline during assembly time, classes lunch time + departure time. From class 3rd class 8th. Only one student will move of that teachers.
- Teachers will have to submit teachers diaries for the coming in advance on Monday.

1. Ms. Anju
2. Ms. Rachna
3. Ms. Mamta
4. Ms. Navneet
5. Ms. Beena
6. Ms. Jyoti
7. Ms. Shalini

(Principal)



Aryakulam

International School

Munak (Karnal)

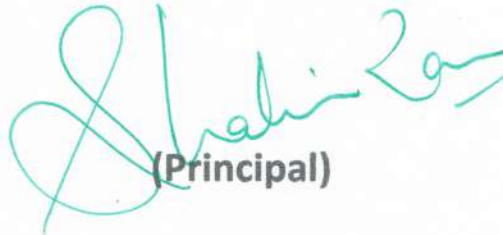
Notice

Date:- 18-04-2019

Order no . AIS/2019/05

- All the class In-charges will have to submit assignments for their class students till Friday morning in school office (specially for this week).
- Class In-charges will prepare consolidate assignment including all subjects questions in the given assignment should be creative, extra and enhancing the mental, thinking skills of the students.
- For class I-VII Teachers will prepare assignments using the extra books available in school library. From the next week **day of assignment submission will be Wednesday of every week.**
- All the subject teachers will check assign. done by the students on Monday and students will do the questions of a particular subject in their respective subject notebook.

1. Ms. Anju
2. Ms. Rachna
3. Ms. Mamta
4. Ms. Navneet Kaur
5. Ms. Beena
6. Ms. Jyoti
7. Ms. Shalini Mishra


(Principal)



Aryakulam

International School

Munak (Karnal)

Date:- 24-04-2019

Order no . AIS/2019/07

Notice :

- All the Teachers need to appoint one Monitor from Girls and one Monitor from Boys Give Their Names in written on Reception to Ms. Anju. *till 27 April 2019 for April & May.*
Note:- Every month monitor will change.
- Time Table of the Class should be pinned on the display board of your class.

Ms. Harjeet Ahuja	<i>Harjeet</i>
Ms. Shalini Mishra	<i>Shalini</i>
Ms. Anju Yadav	<i>Anju</i>
Ms. Rachna	<i>Rachna</i>
Ms. Navneet Kaur	<i>Navneet Kaur</i>
Ms. Jyoti	<i>Jyoti</i>
Ms. Neelam	<i>Neelam</i>
Ms. Mamta	<i>Mamta</i>
Ms. Meenu Madan	<i>Meenu</i>
Ms. Beena Sharma	<i>Beena Sharma</i>

Shalini Mishra
(Principal)



Aryakulam

International School

Munak (Karnal)

Date:- 27-04-2019

Order no . AIS/2019/08

Notice :

Our School is going to organising following Activities / Competition on **Saturday**
i.e. 4TH May – 2019 Venue – Indoor Play-Area :-

Class	Activity	In-Charge Name
Nursery to UKG	Welcome party	Ms. Rachna X
1 st to 4 th	Learning Session on Even and Odd Numbers	Ms. Navneet Kaur
5 th to 7 th	Spell You Bee Competition	Ms. Harjeet

1. All the teachers will take their lunch in the classes. All as instructed to read FAQ. X
Sign which is available on reception area.
2. Submit the name of students participating Spell bee competition till Wednesday in school.

Teachers Name	Signature
Harjeet Ahuja	
Beena Sharma	
Shalini Mishra	
Anju Yadav	
Rachna	
Navneet Kaur	
Jyoti	
Neelam	
Mamta	
Meenu Madan	

(Principal)



Notice :

Date:- 06.06.2019

Order No. : AIS/2019/10

1. Members of examination committee are instructed to assemble in conference room today at 01:30 PM. Their names are as following:

Ms. Menu Madan	Mr. Suresh
Ms. Anju	Ms. Jyoti

2. All the subject teachers are instructed to submit the question papers in soft copy format for May Unit Test exams which are going to start from the 15 May 2019 (tentative date) to Ms. Meenu Madan till 10 May 2019 positively. Maximum marks will be 25. Time Allowed is 1 Hour. Syllabus covered should be of the month of April and first week of May. In case of any problem regarding syllabus contact office. *Parveen*

3. Start revision of UNIT TEST EXAMS. Take written test, oral test of the students. Focus on weaker students. Help the students in showing their improvement in performance.

4. All the class in-charges will have to submit the holiday homework in soft copy format by circulating it to the subject teachers till 17.05.2019 to Ms. Meenu Madan. Holiday homework should be creative, written, interesting for the students.

5. Our school is going to organize the following activities on ~~10~~ ^{Friday} May 2019 i.e. on ~~Saturday~~ for the celebration of **MOTHERS DAY**:-

Class	Activity	Incharges
Nur.- ukg	Card Making	Ms. Rachna
I-IV	कविता वाचन-प्रतियोगिता विषय : "माँ"	Ms. Shalini Mishra

Submit the names of students in office till Wednesday. Maximum participation of students should be there.

Signature

Meenu
Soyed
Beena
Shalini Mishra
Anju
Principal
8/5/19
8/5/19
8/5/19



Aryakulam

International School

Munak (Karnal)

Date:- 14-05-2019

NOTICE

Order no . AIS/2019/12

❖ Duties of TOD:

- One teacher will give duty on first floor and ground floor to monitor the discipline among students :-

Ground floor/first floor in charge

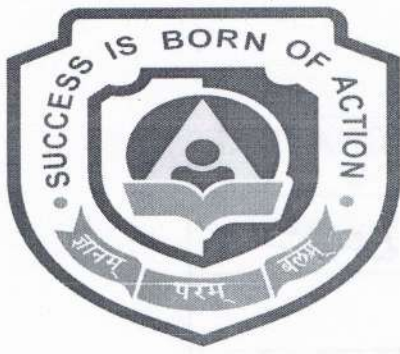
DATE	GROUND FLOOR TOD	FIRST FLOOR TOD
16	Ms.Shalini	Ms. Neelam
17	Ms.Beena	Ms. Harjeet
18	Ms.Meenu	Ms. Jyoti
20	Ms.soniya	Ms. Navneet kaur
21	Ms.Shalini	Ms. Neelam
22	Ms.Beena	Ms. Harjeet
23	Ms.Meenu	Ms. Jyoti ?
24	Ms.soniya	Ms. Navneet kaur
25	Ms.Shalini	Ms. Neelam

NOTE: PTM for class Nur – VII will be on 27th May, 2019 (Monday) from 8:30am – 11:30am.

- ❖ Our School is organising a summer camp from 28 May i.e. Tuesday to 7 June 2019 i.e. Friday.

1. Students can Choose one from the following activities:-

- Calligraphy
- Art & Craft
- Computer
- Cricket Match
- Personality Development
 - ◆ Spoken English
 - ◆ Speech
 - ◆ Anchoring
 - ◆ Presentation



Aryakulam

International School

Munak (Karnal)

Date:- 18-05-2019

NOTICE

Order no . AIS/2019/13

1. Teachers will not check the answer sheet of UT-I while sitting in the class.
2. Schedule of cross checking is as following.

Teacher Name	Subject	Cross checking by
Ms. Anju yadav	All subjects	Ms. Rachna
Ms. Rachna	All subjects	Ms. Ritu
Ms. Ritu	All subjects	Ms. Rachna
Ms. Pushpa	All subjects	Ms. Shalini mishra
Ms. Shalini mishra	All subjects except math	Ms. Shalini rana <i>SR</i>
	math	Ms. sonia
Ms. beena	hindi	Ms. shalini rana <i>SR</i>
	sanskrit	Ms. Neelam
	s.s	Ms. harjeet <i>SR</i>
	g. k /m.v	Ms. navneet
Ms. navneet	math	Ms. jyoti
	science	Ms. Sonia
	punjabi	Ms. reetu
	g.k / m.v	Ms. beena
Ms. harjeet	English +s.s	Ms. navneet
Ms. jyoti	math	Ms. sonia
	g.k/ m.v	Ms. harjeet <i>SR</i>
Ms sonia	science	Ms. jyoti
	evs	Ms. navneet
	g. k /m. v	Ms. jyoti
Ms. neelam	hindi	Ms. Shalini rana <i>SR</i>
	Skt.	Ms. beena
	g. k./m.v	Ms. sonia
Ms. meenu	Comp.	Ms. Shalini mishra

3. Subject teachers after checking the answer sheet will get it cross checked by other specific teacher. They will submit the award list to exm. deptt. and answer sheet to the class incharge.
4. On 24-5-19 and 25-5-19 there will be regular school for all those classes whose exam will get over before it.

PRINCIPAL



Aryakulam

International School

Munak (Karnal)

Date: - 22-05-2019

Order no. AIS/2019/14

Notice:

1. Our school is organising a Talent Hunt Competition on 25 May 2019 i.e. Saturday. All the class In-charge will collect and submit the name of students participating in talent hunt till 24 May 2019 in office. In-charge of talent show will be. Ms. Shalini Mishra.

Areas for talent show are:-

- ✓ Poetry
- ✓ Speech
- ✓ Anchoring
- ✓ Mimicry
- ✓ Acting
- ✓ Mime Act

2. Following teachers will come for Summer Camp from 28 May 2019 to 10 June 2019:

1. Ms. Rachna
2. Ms. Harjeet
3. Mr. Suresh
4. Ms. Neelam
5. Ms. Meenu
6. Ms. Anju

7. Ms. Navneet

Note: - School timing for teachers during the Summer Camp is 8:00 AM to 1:00 PM.

① Shalini Mishra

② Indufer

③ Poo Sharma

④ Anju

⑤ Meenu

⑥

Kan

22/5/19

22/5/19

Anju Jangra

Shalini Mishra
(Principal)

Beenu
22/5/19

Anju
22/5/19



Aryakulam

International School

Munak (Karnal)

Date: - 25-05-2019

Order no. AIS/2019/15

Notice:

Give a written note in the diaries of the students:-

- ❖ On **27 May 2019** i.e. on Monday there will be PTM for U.T-1 exam in school. Students will come along with their parents in proper school uniform. **Timings are 8:30 AM to 11:30 AM.**
- ❖ Summer vacation for students will be from **28 May 2019 i.e. Tuesday to 30 June** i.e. Sunday. The school will reopen on **1 July 2019 Monday.**
- ❖ For all those students who are participating in summer camp their school timing will be **8:00 AM to 12:00 Noon.**

Note: - All the teachers will have to proper school uniform (saris) on PTM day.

1. Ms. Anju *Anju Jangoo*
2. Ms. Rachna *Rachna*
3. Ms. Neelam *Neelam*
4. Ms. Navneet Kaur *Navneet*
5. Ms. Beena *Beena*
6. Ms. Jyoti *Jyoti*
7. Ms. Shalini Mishra *Shalini Mishra*
8. Ms. Harjeet *Harjeet*
9. Ms. Anju yadav
10. Ms. Ritu Sharma *Ritesh Sharma*
11. Ms. Meenu madan *Meenu*
12. Ms. Puspa
13. Ms. Sonia *Sonia*
14. Mr. Suresh *Suresh*

(Signature)
(Principal)



Aryakulam

International School

Munak (Karnal)

Date:- 10-07-2019

NOTICE

Order no . AIS/2019/18

House on Duty

DATE	House Name
01 July-15 July	Eastern Intellectuals
16 July-31 July	Western Challengers
1 August-15 August	Northern Brilliants
16 August-31 August	Southern Achievers
1 September – 15 September	Eastern Intellectuals
16 September-30 September	Western Challengers
1 October-15 October	Northern Brilliants
16 October-31 October	Southern Achievers
1 November-15 November	Eastern Intellectuals
16 November-30 November	Western Challengers
1 December-15 December	Northern Brilliants
16 December-31 December	Southern Achievers
1 January 2020 -15 January 2020	Eastern Intellectuals
16 January 2020 -31 January 2020	Western Challengers
1 February 2020 - 15 February 2020	Northern Brilliants
16 February 2020 -29 February 2020	Southern Achievers
1 March 2020 – 15 March 2020	Eastern Intellectuals
16 March 2020 -31 March 2020	Western Challengers

Teachers Name	
Ms. Sakshi	Ms. Indu
Ms. Rashmi	Ms. Harjeet
Ms. Rachna	Ms. Meenu
Ms. Anju yadav	Ms. Sonia
Ms. Shalini Mishra	Ms. Harshal
Ms. Neelam	Ms. Anju
Ms. Navneet	Mr. Suresh
Ms. Rajni Gupta	Mr. Mahavir

Shalini



Aryakulam

International School

Munak (Karnal)

Date:- 13-07-2019

NOTICE

Order no . AIS/2019/19

Note:

1. List of House Master and Teachers

1. Northern Brilliants

House Master	Mr. Suresh
Teachers	Ms. Anju yadav Ms. Meenu

2. Southern Achievers

House Master	Ms. Rajni Gupta
Teachers	Ms. Indu Ms. Harshal

3. Eastern Intellectuals

House Master	Ms. Navneet
Teachers	Ms. Sonia Ms. Neelam

4. Western Challengers

House Master	Ms. Shalini Mishra <i>Aarti</i>
Teachers	Ms. Harjeet

2. Today at 1.00pm i.e in activity hour house meeting will be organized to choose House Captain, House vice Captain and House sports Captain. At 2.00pm house teachers will submit the name of students selected by them. Students who will apply for House Captain, House vice Captain and House sports Captain will not be eligible for School Head Girl and Head Boy.

Place of Meeting for Houses

Eastern Intellectuals- Indoor Play Area

Western Challengers- Yoga Room

Northern Brilliants- Language Lab

Southern Achievers- Adjoining Room With 3rd Class (Near by girls washroom)



Aryakulam

International School

Munak (Karnal)

Date: - 26-07-2019

Order no. AIS/2019/20

Notice:

Give a written note in the diaries of the students:-

- ❖ On **27 JULY 2019** i.e. on Saturday there will be PTM. Students will come along with their parents in proper school uniform. **Timings are 8:30 AM to 11:30 AM.**
- ❖ In an endeavor to make reading fun for children Scholastic in partnership with Aryakulam International School Munak (Karnal) invites you to participate whole heartedly in Scholastic Book Fair in School Campus on Saturday 27TH July, 2019. Timing 09:00 to 01:00 PM

Note: - All the teachers will have to be in proper school uniform (saris) on PTM day.

Sitting arrangement of classes on PTM day.

Sr. No.	Class	Teacher Name	Sitting Arrangement
1	Nursery	Ms. Sakshi Wadhwa	Nursery Room
2	LKG + UKG	Ms. Savita Ms. Rachna	1 st Class Room
3	1 st + 2 nd	Ms. Anju Yadav Ms. Harshal	2 nd Class Room
4	3 rd & 4 th	Ms. Neelam Sharma Ms. Navneet Kaur	4 th Class Room
5	5 th	Ms. Rajni Gupta	Class Room 3RD
6	6 th & 7 th	Ms. Arti Ms. Harjeet Ahuja	7 th Class Room

waiting room - class - 6TH

Corridor + Coordination Duty.

1. Ground Floor – Ms. Ramamurti
2. First Floor – Ms. Sonia & Mr. Suresh Kumar
3. Second Floor – Mr. Mahavir Singh

Sakshi
(Principal)



Aryakulam

International School

Munak (Karnal)

Date:- 26-07-2019

NOTICE

Order no . AIS/2019/21

❖ Duties of TOD:

- One teacher will give duty on first floor and ground floor to monitor the discipline among students :-

Ground floor/first floor in charge

DATE	GROUND FLOOR TOD(stairs + corridor)	FIRST FLOOR TOD(stairs + corridor)
1 AUGUST	Ms.Harshal	Ms. Navneet kaur
2 AUGUST	Ms.Anju yadav	Ms. Harjeet
3 AUGUST	Ms.Meenu	Ms. Sonia
5 AUGUST	Ms.Neelam	Ms. Aarti
6 AUGUST	Ms.Harshal	Ms. Rajni gupta
7 AUGUST	Mr.Suresh	Ms. Navneet kaur
8 AUGUST	Ms.Harshal	Ms. Harjeet
9 AUGUST	Ms.Anju yadav	Ms. Sonia
10 AUGUST	Ms.Meenu	Ms. Aarti
13 AUGUST	Ms.Neelam	Ms. Rajni gupta
14 AUGUST	Ms.Harshal	Ms. Navneet kaur
16 AUGUST	Mr.Suresh	Ms. Harjeet
17 AUGUST	Ms.Harshal	Ms. Sonia
19 AUGUST	Ms.Anju yadav	Ms. Aarti
20 AUGUST	Ms.Meenu	Ms. Rajni gupta
21 AUGUST	Ms.Neelam	Ms. Navneet kaur
22 AUGUST	Ms.Harshal	Ms. Harjeet
23 AUGUST	Mr.Suresh	Ms. Sonia
26 AUGUST	Ms.Meenu	Ms. Aarti
27 AUGUST	Ms.Neelam	Ms. Rajni gupta
28 AUGUST	Ms.Ramamurti	Ms. Navneet kaur
29 AUGUST	Ms.Anju yadav	Ms. Harjeet
30 AUGUST	Ms.Meenu	Ms. Sonia
31 AUGUST	Ms.Neelam	Ms. Aarti



Aryakulam

International School

Munak (Karnal)

Date:- 29-07-2019

NOTICE

Order no . AIS/2019/22

Duty Chart for Independence Day Celebration i.e on 14 August, 2019(Wednesday)

Anchoring	Ms .Aarti Ms. Navneet
Mime Act	Ms. Navneet Ms. Harshal
Play	Ms. Harjeet Ms. Neelam
Skit	Ms. Sonia Ms. Rajni
Dumble	PTI
Yoga Act	
Poem(Hindi & English) I-V (2 Students) ✓ VI-VII (2 Students) ✓	Ms. Rama Ms. Aarti
Speech (Hindi & English) I-V (2 Students) ✓ VI-VII (2 Students) ✓	Ms. Anju yadav Ms. harjeet
Decoration & Rangoli	Mr.suresh
Songs (Group)	Ms.Neelam ✓

Teachers Name		Ms. Navneet		Ms. Rama	
Ms. Sakshi	<i>Sakshi</i>	Ms. Rajni	<i>Rajni</i>	Mr.Suresh	<i>Suresh</i>
Ms. Savita	<i>Savita</i>	Ms. Aarti	<i>Aarti</i>	Mr.Mahavir	<i>Mahavir</i>
Ms.Rachna	<i>Rachna</i>	Ms. Harjeet	<i>Harjeet</i>		
Ms. Anju yadav	<i>Anju</i>	Ms. Sonia	<i>Sonia</i>		
Ms. Harshal	<i>Harshal</i>	Ms. Meenu	<i>Meenu</i>		
Ms. Neelam	<i>Neelam</i>	Ms. Anju	<i>Anju</i>		

(Principal)



Aryakulam

International School

Munak (Karnal)

Date: - 13-08-2019

Order no. AIS/2019/24

Notice:

❖ Give a written note in the diaries of the students:-

1. Our School Cordially invites parents of all the students to "Independence Day Celebration" on Wednesday 14 August, 2019 Timing 09:00 AM.
2. Students will come by school bus on their regular time along with empty school bag, lunch box and water bottle.
3. Nursery / LKG / UKG Student will come in proper school uniform.
4. Class 1st to 7th Students will come in house uniform (White Pant + T-Shirt).

Ms. Sakshi
Ms. Anju Yadav. Anju
Ms. Rachna Rachna
Ms. Savita Savita
Ms. Harshal Harshal
Ms. Neelam
Ms. Anu Navneet
Ms. Sonia Sonia
Ms. Rajni Rajni
Ms. Harjeet Harjeet
Ms. Ms. Anshu Anshu
1 Ms. Meenu Meenu

Mr. Suresh Suresh
Mr. Mahavir Mahavir

Shahri
(Principal)